

**ACCOUNTING EXAMINING BOARD  
MEETING MINUTES  
May 12, 2016**

**PRESENT:** Joseph Braunger, Todd Craft, Gerald Denor (*via GoToMeeting*), Kathleen LaBrake (*via GoToMeeting*), Glenn Michaelson, John Scheid

**EXCUSED:** Christine Anderson

**STAFF:** Brittany Lewin, Executive Director; Nifty Lynn Dio, Bureau Assistant; and other Department staff

**CALL TO ORDER**

John Scheid, Board Chair, called the meeting to order at 9:13 a.m. A quorum of six (6) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Gerald Denor moved, seconded by Kathleen LaBrake, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF MARCH 23, 2016**

**MOTION:** Glenn Michaelson moved, seconded by Todd Craft, to approve the minutes of March 23, 2016 as published. Motion carried unanimously.

**NEWSLETTER UPDATE**

**MOTION:** Joseph Braunger moved, seconded by Glenn Michaelson, to request e-mail addresses from all CPA Licensees as part of the licensure and re-licensure application process. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**MOTION:** Glenn Michaelson moved, seconded by Gerald Denor, to request DSPS staff draft a Scope Statement for emergency and permanent rule regarding education requirements to sit for the exam and licensure. Motion carried unanimously.

**MOTION:** Todd Craft moved, seconded by Gerald Denor, to designate The Chair to approve the Scope Statement and final draft rules regarding education requirements to sit for the exam and licensure for submission to the Governor's Office and publication. Motion carried unanimously.

**CREDENTIALING MATTERS – DISCUSSION AND CONSIDERATION**

**MOTION:** Joseph Braunger moved, seconded by Glenn Michaelson, to designate the credentialing liaisons to review education programs submitted by

accredited educational institutions to determine whether the required courses in the undergraduate or graduate programs meet the requirements of Wis. Admin. Code § Accy 2.202 effective June 1, 2016. Motion carried unanimously.

**MOTION:** Todd Craft moved, seconded by Gerald Denor, to affirm that pending applicants for licensure who have substantially completed their licensure application prior to June 1, 2016 will be reviewed by the Board according to the law at the time their application was substantially completed. Motion carried unanimously.

**MOTION:** Gerald Denor moved, seconded by Kathleen LaBrake, to delegate authority to the Department Attorneys to review and approve convictions which do not relate substantially to the practice of accounting. Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Joseph Braunger moved, seconded by Gerald Denor, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). John Scheid, Board Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Joseph Braunger-yes; Todd Craft-yes; Gerald Denor-yes, Kathleen LaBrake-yes; Glenn Michaelsen-yes and John Scheid-yes. Motion carried unanimously.

The meeting convened to Closed Session at 12:50 p.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Glenn Michaelsen moved, seconded by John Scheid, to reconvene into open session. Motion carried unanimously.

The meeting reconvened into Open Session at 1:42 p.m.

### **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Gerald Denor moved, seconded by Joseph Braunger, to affirm all votes made in closed session. Motion carried unanimously.

### **CREDENTIALING MATTERS**

#### **Application Reviews**

**MOTION:** Joseph Braunger moved, seconded by Gerald Denor, to approve the applications of those listed below for Certified Public Accountant Certification and Licensure once all requirements for licensure have been met.

- |                                       |                         |                           |
|---------------------------------------|-------------------------|---------------------------|
| 1. Altobelli, Nicholas                | 24. Heberer, Stephen    | 48. Puyleart, Travis      |
| 2. Biel, Steven                       | 25. Heinen, Beth        | 49. Reitz, Terry          |
| 3. Bitran, Tamar                      | 26. Ihlenfeldt, Amanda  | 50. Ruth, Christine       |
| 4. Blodgett, Chelsey                  | 27. Keller, Kacey       | 51. Schommer, Philip      |
| 5. Bolen-Irwin, Katie                 | 28. Kinnunen, David     | 52. Semrad, Timothy       |
| 6. Bote, Ronald (also conv, endo edu) | 29. Klug, Joshua        | 53. Shah, Ronak           |
| 7. Bouruc, Alina                      | 30. Kurutz, Eric        | 54. Short, David          |
| 8. Bowman, Jonathan                   | 31. Lund, Dan           | 55. Staerkel, Joshua      |
| 9. Branaugh, Adam                     | 32. Macinnes, Laura     | 56. Steffensmeier, Joseph |
| 10. Carter, Jacob                     | 33. Mandel, Schlomo     | 57. Strautmann, Susan     |
| 11. Davis, Ryan                       | 34. Mazoch, Eric        | 58. Sutkiewicz, Kara      |
| 12. Degnan, Alexander                 | 35. McElroy, Robert     | 59. Thomas, Jonathan      |
| 13. Dolan, Sarah                      | 36. Melnyk, Lesya       | 60. Tilque, Travis        |
| 14. Dorner, Brianna                   | 37. Moroder, Justin     | 61. Vaughn, Chase         |
| 15. Edlund, Gregory                   | 38. Mueller, Chad       | 62. Wang, Yun             |
| 16. Endres, Stephanie                 | 39. Munshi, Mohmedrafiq | 63. Watkins, Christopher  |
| 17. Feller, Cassie                    | 40. Olejniczak, Timothy | 64. Westfall, James       |
| 18. Fiess, Stephanie                  | 41. Oppeneer, John      | 65. Weber, Tabitha        |
| 19. Giese, Cody                       | 42. Patrick, Jillian    | 66. Xu, Ting              |
| 20. Govani, Alia                      | 43. Pearce, Joshua      | 67. Yenter, Marilyn       |
| 21. Grubich, Robert                   | 44. Peaschek, Mary      | 68. Yorton, Abigail       |
| 22. Gulotta, Aaron                    | 45. Perkins, Casey      | 69. Zhu, Mei              |
| 23. Hanson, Anthony                   | 46. Pezanoski, Mitchell |                           |
|                                       | 47. Punzenberger, Todd  |                           |

Motion carried unanimously.

#### **Endorsement Applicants Under Wis. Stat. 442.05**

**MOTION:** Todd Craft moved, seconded by Glenn Michaelson, to approve the applications of those listed below for Certified Public Accountant Certification and Licensure once all requirements for licensure have been met.

1. Board, Karsten
2. Bote, Ronald
3. Brock, Jenny
4. Brylla, Daniel
5. Buoy, Keenan
6. Dorschner, Donna
7. Haas, Matthew
8. Hirsch, Linda
9. Huey, Allison
10. Lyons, Emily
11. Nielsen, Bethany
12. Nygaard, Kyle
13. Podraza, Benjamin
14. Pucylowski, Shawn

15. Stone, Kyle
  16. Thornton, Ramona
- Motion carried unanimously.

### **Applications for Approval of Licensure**

**MOTION:** Kathleen LaBrake moved, seconded by Todd Craft, to approve the applications of those listed below for Certified Public Accountant Certification and Licensure once all requirements for licensure have been met.

- |                          |                           |                         |
|--------------------------|---------------------------|-------------------------|
| 1. Albrecht, Ryan        | 24. Fertitta, Ryne        | 46. Penrod, Nicholas    |
| 2. Anderson, Corey       | 25. Fignar, Mark          | 47. Pockat, Kyle        |
| 3. Anderson, Rachel      | 26. Harman, Korina        | 48. Porcaro, Matthew    |
| 4. Barman, Drew          | 27. Harris, Matthew       | 49. Risse, Charles      |
| 5. Barnett, Ashley       | 28. Harvey, Matthew       | 50. Runde, Jillian      |
| 6. Batzko, Tyler         | 29. Helein, Ross          | 51. Ruth, Brittany      |
| 7. Beres, Jacob          | 30. Helminiak, Joel       | 52. Satina, Greg        |
| 8. Bishop, Jalissa       | 31. Hess, Dustin          | 53. Scherber, Sarah     |
| 9. Bonow, Jeremy         | 32. Hoppman, Brandon      | 54. Schmidt, Sam        |
| 10. Braker, Jonathan     | 33. Jansen, Mandy         | 55. Seiple, Elaine      |
| 11. Bruce, Charles       | 34. Kalepp-Morines, Klare | 56. Severing, Charlotte |
| 12. Bruskiwicz, Sean     | 35. Kieffer, Bryan        | 57. Schroeder, Matthew  |
| 13. Casper, Richard      | 36. Kniess, Kelsey        | 58. Sinz, Matthew       |
| 14. Cornillie, Clare     | 37. Kursel, Ryan          | 59. Smits, Brandon      |
| 15. Crafton, Kenesha     | 38. Lamberty, Chelsea     | 60. St. Peter, Matthew  |
| 16. Drew, Patrick        | 39. Lembcke, Adam         | 61. Stefan, James       |
| 17. Dull, Codie          | 40. Lewis, Adam           | 62. Stoltenberg, Aaron  |
| 18. Ehlers, Jeffrey      | 41. Meinel, Kristine      | 63. Udovich, Eric       |
| 19. Emerson, Timothy     | 42. Mousel, Tashanna      | 64. Vincent, Ryan       |
| 20. Encarnacion, Otoniel | 43. Muehlbauer, Kylie     | 65. Wambura, Fidel      |
| 21. Evanoff, Matthew     | 44. Nelsen, Rebecca       | 66. Yaeger, Joel        |
| 22. Farnam, Joshua       | 45. Newhouse, Nicholas    |                         |
| 23. Feller, Mitchell     |                           |                         |

Motion carried unanimously.

### **DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS**

**MOTION:** John Scheid moved, seconded by Glenn Michaelson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Keith E. Rode, DLSC Case No. 15 ACC 014. Motion carried unanimously.

*(Todd Craft recused himself for deliberation and voting in the matter of disciplinary proceedings against Keith E. Rode, DLSC Case No. 15 ACC 014)*

### **PROPOSED FINAL DECISION AND ORDER**

**MOTION:** John Scheid moved, seconded by Joseph Braunger, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Jay L. Lindseth, Respondent –

DHA Case No. SPS-15-0089/DLSC Case No. 14 ACC 018. Motion carried unanimously.

*(Todd Craft recused himself for deliberation and voting in the matter of disciplinary proceedings against Jay L. Lindseth, DLSC Case No. 14 ACC 018)*

### **ADJOURNMENT**

**MOTION:** Gerald Denor moved, seconded by Todd Craft, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:50 p.m.